



Letter of support template for CASE at Syracuse University CAT industry partner

NOTE: This letter is to be submitted by the Syracuse-affiliated CAT grant applicant as part of the package of materials indicated in the CAT grant application.

[Company letterhead]

Address letter to the Syracuse researcher/CAT applicant

Body of letter content:

- Briefly describe your company, its mission, and its capabilities. Provide additional information including fixed address of company's NYS place of business and number of full-time employees in NYS.
- Briefly describe how and why your company intends to commit its support to and collaborate with the CAT applicant if CAT grant is awarded. Mention any previous collaboration with the Syracuse researcher, and prior impact of CASE support. Mention any current or prior support from other Empire State Development, NYSTAR, or NYSERDA programs.
- Describe the financial support in terms of dollar amount and any resources and/or technical support the company might provide. Provide a detailed budget of the items. You will be required to document and attest to financial support during the award time period.
- Keep in mind that your company can offer support of any amount, but the CAT grant is limited to \$50,000 per year, per project.
- Describe how your company's support can lead to potential commercialization opportunities for the Syracuse-based technology.
- Mention the period that your company's support will cover (July 1, 20xx - June 30, 20xx)
- Indicate how you think the resulting product or service from this technology can foster job creation and revenues for your company or for New York State, if not in the immediate future, then in the longer term.

[Signature of Company Representative]

[Title and contact information of Company Representative]