



Sample

Federal Tax ID No. 15-0532081 Make check payable to: Syracuse University/CASE Center
 CST 2-212
 Syracuse, NY 13244

INVOICE

BILL TO	DATE	INVOICE #
Your Company 123 Your Street Address Anywhere, NY 12345	5/17/08	05-08

P.O. NO.	TERMS	PROJECT
		See below

QUANTITY	DESCRIPTION	RATE	AMOUNT
	Initial Installment for CASE Center Industry Co-Op Program - Support of Mr. David DiMaggio		\$2,403.00
		TOTAL	\$2,403.00

Detail

\$2,250.00 First Installment – 5 weeks @ 40 hrs/wk @ \$11.25/hr
 \$153.00 **Employer portion of FICA Benefit (6.8% - FICA)**
 only during the summer

\$2,403.00 Total Amount Due